

**RUSH PUBLIC LIBRARY BOARD OF TRUSTEES**  
**Meeting Minutes**  
**January 16, 2018**

**PRESENT:** K. Kirk, T. Shearn, B. Herman, L. Laskowski, J. Lederman, H. Carter, K. Flass (Director)

**ABSENT:** K. Pruden, C. Raymond, R. McCarthy (Town Board)

**APPROVAL OF December 19, 2017 MINUTES:** Motion by J. Lederman and seconded by T. Shearn to approve the minutes. Motion passed.

**NEXT MEETING:** February 20, 2018

**OLD BUSINESS:** The Rush Public Library is on the list of libraries to be accessed in 2018 for MCLS e-rate use for network cabling.

**NEW BUSINESS:** K. Flass overview of new business included in the Directors' Report.

**TREASURER'S REPORT:** L. Laskowski reviewed the Bank Accounts Register. There were 0 checks written since the last board meeting, December 19, 2017. Upon motion made by T. Shearn and seconded by H. Carter, the Treasurer's Report was approved as well as the 2018 Library Trustees Association (LTA) membership renewal of \$120.

**DIRECTORS' REPORT:** K. Flass reviewed her report submitted to the Board. The roof is leaking again due to an ice dam inside the roof. The town has hired a contractor to shovel the snow off the roof to minimize water leakage and the town will vote on January 24<sup>th</sup> to hire an insulation contractor to fix the problem.

The MCLS 2017 Annual Circulation report was submitted and Rush Library was flat for the year. The average for all town libraries was -3.8%, including RPL and branches, overall circulation was down -4.1%.

K. Flass reviewed the Annual Report Statistics for 2017. There was a significant increase (64%) in reserves and emphasis placed on young adult (YA) programs in 2017. Eight programs had 23 participants.

Vouchers #1-13 totaling \$4,056.74 for the month of January were submitted for approval. Upon motion made by T. Shearn and seconded by J. Lederman, vouchers #1-13 were approved.

Jeremiah Williams appeared at the Douglass city branch library on January 16. An email alert was sent by the city branch manager to all Monroe County libraries and a follow-up email sent by K. Flass to all MCLS staff as a reminder that Mr. Williams is banned from all Monroe County libraries until March 2019.

**FRIEND'S REPORT:** Discussion was had regarding the Friends Chair position. K. Kirk to reach out to the current chair regarding next steps.

**TOWN BOARD LIAISON REPORT:** There was not a Town Board report due to R. McCarthy's absence.

**ADJOURNMENT:** Motion to adjourn was made by T. Shearn and seconded by J. Lederman. Motion passed.

Respectfully submitted,

Becky Herman, in K. Pruden's absence

*Rush Public Library, a community resource for over 100 years.*